



# The Private Office

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## A history of service

Established in 1995, The Private Office is a highly respected property and lifestyle management company, based in the heart of Mayfair, London. The Private Office can take care of every aspect of your property and lifestyle needs discreetly and efficiently.

**47**

Combined years  
of experience

## Global support

The Private Office is part of IQ-EQ's Private Wealth Segment, one of the largest global independent provider of fiduciary services group with presence in 25 countries and with over 4,750 colleagues. IQ-EQ offer a continuum of services at every stage of your wealth planning and private wealth management strategy, including fiduciary services, multi-asset class reporting, administration services, family offices support services, governance and asset holding, risk management, compliance and reporting.

**10**

Nationalities  
we serve

**3**

Languages  
spoken



## Our property services

### Sourcing and purchasing property

We have extensive expertise in acquiring, selling and refurbishing properties and great contacts with high end estate agents and property finders. We take care of every detail so the client only needs to give final approval.

### Property rental

For property owners outside of the UK or who are short of time, we will handle the relationship with your tenant throughout the tenancy. We'll take care of maintenance and repairs, renew safety certificates, arranging for properties to be cleaned and dressed prior to potential tenant viewings – and everything in between.

### Property management

We will take care of all household administration. We can arrange payment of household invoices via third party authority on an expenses account and ensure that all invoices, including utility bills, are dealt with. We also ensure that insurance policies, TV licenses and utilities are maintained and renewed annually.



## Other services

### Lifestyle

We cover all lifestyle needs, from arranging chauffeurs, chefs and personal trainers to theatre tickets and restaurant reservations. We specialize in exclusive event access and in meeting extraordinary requests.

### Education

We can arrange private tutors, music lessons, summer camps, coursework and dissertation tutoring. Our education consultants are on hand to assist with university applications and interviews and placement in a desired school or university.



### Business

We have excellent connections with specialist recruitment companies and can assist with clients' staffing requirements, no matter how bespoke.

### Personal assistance

We can assist with personal banking and with establishing banking arrangements, as well as making referrals to relevant professional advisers. We can also assist with any medical and health appointments.

### Travel

We can take care of all travel needs either for business or pleasure, from planning and arranging detailed travel itineraries to yacht and aircraft charters.



## Meet your team

If you would like to speak to us about our services offering, please contact Mike Miragliotta, Alex Dean, Debbie Nightingale or Briony Sun.



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